

**WYOMISSING AREA SCHOOL DISTRICT
630 EVANS AVENUE
WYOMISSING, PENNSYLVANIA 19610**

April 24, 2006

Regular Board Meeting
Community Board Room
7:30 p.m.

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

AGENDA

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCreedy, Vice President
Dr. Robert J. Shuttlesworth, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Lawrence A. Fitzgerald
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann

Non Members

Mr. Arthur J. McDonnell, Board Secretary
Dr. Janet E. Kennedy, Assistant Superintendent
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Mark T. Dietz, Superintendent of Schools

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION
- IV. INFORMATION ITEMS
 - A. Activities Account – March 2006
 - B. Food Services Statement – March 2006
 - C. Athletic Department Statement March 2006
- V. RECOMMENDED ACTION
 - A. ROUTINE
 1. Approve meeting minutes of the Board of School Directors as listed:

March 20, 2006	Work Session
March 27, 2006	Regular Business Meeting

2. Recommend the ratification of payment of properly approved vendor invoices for the General Fund and the 2003 G.O. Bond – April 2006.

B. CORRESPONDENCE

C. SUPERINTENDENT'S UPDATES

D. APPROVE SUPERINTENDENT'S REPORT

VI. SCHOOL BOARD MEMBER REPORTS

- | | |
|--------------------------------------|---|
| A. Berks Career & Technology Center | Mr. Snyder |
| B. E.I.T. Board | Mrs. McCready |
| C. Intermediate Unit Board | Mr. Snyder |
| D. Legislative | Mr. Fitzgerald |
| E. PSBA | Mr. Fitzgerald |
| F. WAEF | Mrs. Sakmann |
| G. Joint Boroughs/District Committee | Mr. Larkin, Dr. Shuttlesworth, Mr. Hinsey |

VII. Next School Board meetings:

Monday, May 15, 2006
6:00 p.m., Work Session - Community Board Room

Monday, May 22, 2006
7:30 p.m., Regular Board Meeting - Community Board Room

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT ON THE DISTRICT IN GENERAL

XI. ADJOURNMENT

Superintendent's report prepared by:

Dr. Mark T. Dietz	Superintendent of Schools
Diane J. Schaeffer	Executive Secretary to the Superintendent & Assistant Superintendents

From reports submitted by:

Dr. Janet E. Kennedy	Assistant Superintendent
Dr. Shelly M. Riedel	Assistant Superintendent
Arthur J. McDonnell	Director of Business Affairs
Dr. Karen M. Zerr	Director of Special Education
Mark D. Dawson	Director of Buildings and Grounds
Jennifer L. Motze	Director of Athletics
Corinne Mason	Assistant Director of Business Affairs
Christine M. Folk	Business Office Secretary, Payroll/Benefits
Karen L. Saul	Business Office Secretary, Personnel

SUPERINTENDENT'S REPORT

I. Personnel

A) EMPLOYEE

1. Approve Professional Staff Retirement – **Sheila C. Raith**, secondary English teacher, effective June 9, 2006.
2. Approve Professional Staff Resignation – **Stephanie Kramer**, School Librarian - Grades K-4, effective at the end of the 2005-06 school year.

3. Approve Professional Staff Appointments –

- a. **Danielle M. Moceri**, Secondary Spanish Teacher, effective August 22, 2006, at an annual salary to be determined by the new contract, based on a 2004-05 B, Step 1 position, pending receipt of all necessary documents.

Background information: Ms. Danielle M. Moceri, a Wyomissing Area graduate, earned a B.S. in World Languages/Spanish from Penn State University. She was the recipient of the Sanchez and Blanco Study Abroad Scholarship and her education included a 6-month study abroad at the University of Salamanca, Spain.

- b. **Andrew J. Siggins**, Secondary Technology Education Teacher, effective August 22, 2006, at an annual salary to be determined by the new contract, based on a 2004-05 B, Step 1 position, pending receipt of all necessary documents.

Background information: Mr. Andrew J. Siggins earned a B.S. in Technology Education from Millersville University. He was the recipient of the Paul W. Eshelman Memorial Scholarship for Excellence in Woodworking. He completed his student teaching in the Donegal High School.

4. Ratify Interim Professional Staff Appointment – **Kristen Stewart** to provide instruction to a special education student at the approved substitute teacher rate beginning March 30, 2006, until placement in an appropriate program is available.

5. Ratify/Approve Homebound Instruction –

- a. Homebound instruction for a grade 12 student, ID#101475, for a maximum of 5 hours per week effective April 3, 2006.

- b. **Peter Minear**, high school teacher, and **Melissa Kreps**, high school counselor, to provide homebound instruction for one 12th grade student, ID# 101475, for a combined maximum of 5 hours per week effective April 3, 2006, at a rate of \$28 per hour.

- c. Homebound instruction for a grade 11 student, ID#100084, for a maximum of 5 hours per week effective April 24, 2006.

- d. **Peter Minear**, high school teacher, and **Kim Lally**, high school counselor, to provide homebound instruction for one 11th grade student, ID# 100084, for a combined maximum of 5 hours per week effective April 24, 2006, at a rate of \$28 per hour.

6. Approve Maternity/Child Rearing Leave – **Betsy Santoro**, secondary mathematics teacher, has requested a maternity/child rearing leave on or about May 12, 2006, until the beginning of the 2007-08 school year.
7. Approve Change in Maternity/Child Rearing Leave Date – At the March 28, 2006, Board meeting, **Dawn Main**, elementary music teacher, was approved for a leave effective May 12, 2006. A change to April 21, 2006, as the effective date is requested.
8. Ratify/Approve Support Staff Appointments –
 - a. **Kerry Werner**, Maintenance Worker/HVAC Technician, 12-months per year, full-time, 8 hours per day at \$17.00 per hour, effective April 10, 2006.
 - b. **Elizabeth D’Amico**, Custodian, 12-months per year, full-time, second shift at the Jr./Sr. High School for 8 hours per day at \$11.35 per hour, effective April 10, 2006.
 - c. **Gloria Claudio**, Custodian, 12-months per year, full-time, second shift at the Jr./Sr. High School for 8 hours per day at \$10.15 per hour, effective April 10, 2006.
 - d. **Iva Piorkowski**, Part-time Food Service Worker at the Jr./Sr. High School, (4) hours per day during the school year at \$9.85 per hour, effective April 25, 2006.
9. Ratify/Approve Support Staff Unpaid Leaves of Absence –
 - a. **Audrey Schaeffer**, Food Service Worker, unpaid leave effective March 15, 16, 17, 20, 21, 22, 23, 24, 2006.
 - b. **Linda Nickey**, Teacher’s Instructional Aide & Cafeteria Monitor, unpaid leave effective May 30, 31 and June 1 and 2, 2006.
 - c. **Tonya M. Miller**, Part-Time Teacher’s Instructional Aide, unpaid leave effective May 17, 18, 19, 22, 23, 24, 25, & 26, 2006.
 - d. **Sheila Nestro**, Crossing guard, unpaid leave effective April 24, 25, 26, 27, 28, and May 1, 2006.
10. Approve District volunteer list.
11. Approve Substitute list for professional/support staff.

II. Curriculum

- A) Approve Textbook Requests for High School Social Studies, World Languages, English, and Mathematics.

Background Information: The board was provided with a list of the recommended textbooks and department members presented detailed information at the March 20, 2006, work session.

- B) Approve Elementary Summer Programs

Background Information: The board is being provided with a packet showing the fee-based summer programs as well as district-supported summer programs.

- C) Approve Elementary Summer Program Scholarship Fund - \$200

Background Information: This fund would be used to help students who have expressed a need for financial assistance in order to participate in the programs.

- D) Approve Secondary Summer Programs

III. Finance

- A) Approve Berks Career & Technology Center 2006-07 Budget

Background Information: The BCTC budget has total expenditures of \$12,998,977 with the Wyomissing Area portion estimated at \$181,244.

- B) Approve Special Education Agreement with Berks County Intermediate Unit

Background Information: The agreement between the Wyomissing Area School District and the Berks County Intermediate Unit for special education programs and services is effective July 1, 2006, for the 2006-07 school year.

- C) Approve Emmaus Bond Authority Documents

- D) Approve Adoption of Preliminary Budget for 2006-07

The proposed preliminary 2006-2007 general budget for the following expenditures is recommended for approval:

1000 Instruction	\$13,588,756
2000 Supporting Services	7,843,542
3000 Operation of Non-Inst. Services	184,492
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>4,178,142</u>
TOTAL GENERAL BUDGET EXPENSES	\$25,794,932

and that the board re-enact the following local taxes for the 2006-2007 school year:

1. Real Estate Tax	23.22 Mills
2. Occupational Assessment Tax (to a maximum of)	\$10.00
• Wyomissing Borough	\$5.00
• West Reading Borough	\$5.00
3. Earned Income Tax	1.0%
4. Business Privilege Tax (to a maximum of)	1.5 Mills
5. Per Capita Tax, Act 679	\$5.00
6. Per Capita Tax, Act 511 (to a maximum of)	\$10.00
• Wyomissing Borough	\$5.00
• West Reading Borough	\$5.00
7. Real Estate Transfer Tax (to a maximum of)	1.0%
• Wyomissing Borough5%
• West Reading Borough.....	.5%

The budget includes all staff positions and salaries, and requires a 0.87 mill tax increase.

IV. Facilities

V. School Activities & Athletics

VI. Technology

VII. Policy

A) Approve Second Reading/Adoption of Policies –

1. Revised Policy 808 – Food Services
2. New Policy 808.1 – Charging Against Cafeteria Accounts

VIII. Community Relations

A) Approve Adjustment to 2005-06 School Calendar

Background Information: School was closed because of inclement weather on December 9, 2005, and March 2, 2006, and the calendar will be adjusted to indicate the last student day as June 8, 2006, rather than June 6, 2006, and the last teacher in-service day as June 9, 2006.

IX. Other Items

X. Discussion Items